

CALENDAR OF EVENTS / INSTRUCTIONS – ADMISSIONS SPRING 2019
MORNING / AFTERNOON PROGRAMMES

Last Date for Submission of Online Admission Forms is 02 Dec 2018

S. No	Discipline	Session	Time, Date and Place of Test	*Date of Display of List / Names of Applicants Selected for Interview	Time, Date and Place of Interview	*Date of Display of Final Selected Candidates				
1. FACULTY OF SOCIAL SCIENCES										
a.	MSc Peace & Conflict Studies	Morning & Afternoon	10:00 a.m 11 Dec 2018 (Ibn-e-Khaldun Block)	21 Dec 2018	9:00 a.m 26 Dec 2018 (Ibn-e-Khaldun Block)	07 Jan 2019				
b.	BS Peace & Conflict Studies									
c.	BS International Relations	Morning & Afternoon								
d.	MSc International Relations									
e.	MA Education									
f.	MA EPM									
g.	MSc Applied Psychology									
h.	BS Psychology									
j.	All B.Ed Programs	Afternoon								
k.	Advanced Diploma Clinical Psychology									
l.	Advanced Diploma Applied Educational Leadership, Montessori & Early Childhood Education	Afternoon	---	---	9:00 a.m 26 Dec 2018 (Ibn-e-Khaldun Block)	07 Jan 2019				
m.	Diploma Applied Educational Leadership, Montessori Teachers Training	Morning & Afternoon	---	---						
n.	MSc Mass Comm	Morning & Afternoon	10:00 a.m 11 Dec 2018 (Johar Block)	21 Dec 2018	9:00 a.m 26 Dec 2018 (Johar Block)	07 Jan 2019				
o.	BS Mass Comm									
p.	BS Pak Studies	Afternoon								
q.	MSc Pak Studies	Morning								
r.	BS Islamic Studies	Afternoon								
s.	MA Islamic Studies	Morning								
t.	PhD IR MPhil IR, Islamic St, Pak St, Psychology	Afternoon					GAT Gen / Subj 03:30 p.m 10 Dec 2018 (Ibn-e-Khaldun Block)	21 Dec 2018	09:00 a.m 27 Dec 2018 (Ibn-e-Khaldun Block)	07 Jan 2019
Fee Deposit: 10 to 18 Jan 2019										
2. FACULTY OF MANAGEMENT SCIENCES										
a.	All MBAs	Morning & Afternoon	10:00 a.m 12 Dec 2018 (Ibn-e-Khaldun Block)	21 Dec 2018	9:00 a.m 26 Dec 2018 (Ibn-e-Khaldun Block)	07 Jan 2019				
b.	BBS									
c.	M.Com									
d.	MSc Economics									
e.	BS Economics & Finance									
f.	BS Economics									
g.	BBA									
h.	B.Com (Hons)	Morning								
i.	BS Accounting & Finance									
k.	BS Public Admin & Governance	Morning & Afternoon	10:00 a.m 12 Dec 2018 (Jinnah Block)	21 Dec 2018	9:00 a.m 26 Dec 2018 (Jinnah Block)	07 Jan 2019				
m.	MSc Governance & Public Policy	Afternoon								
n.	MPhil Economics	Morning & Afternoon	GAT Gen 03:30 p.m 10 Dec 2018 (Ibn-e-Khaldun Block)	21 Dec 2018	09:00 a.m 27 Dec 2018 (Ibn-e-Khaldun Block)	07 Jan 2019				
	MPhil Gov & Public Policy	Afternoon								
	PhD Management Sciences (Afternoon only)	Afternoon & Weekend								
	MSBA	Weekend								
Fee Deposit: 10 to 18 Jan 2019										

* All Lists will be displayed at 6:00 p.m on NUML's web on the scheduled dates.

S. No	Discipline	Session	Time, Date and Place of Test	*Date of Display of List / Names of Applicants Selected for Interview	Time, Date and Place of Interview	*Date of Display of Final Selected Candidates			
3.	FACULTY OF ENGINEERING & COMPUTER SCIENCE								
a.	BSCS	Morning & Afternoon	10:00 a.m 13 Dec 2018 (Ghazali Block)	21 Dec 2018	9:00 a.m 26 Dec 2018 (Ghazali Block)	07 Jan 2019			
b.	MCS	Morning & Afternoon			3:30 p.m 26 Dec 2018 (Ghazali Block)				
c.	BS Software Engineering	Morning & Afternoon	03:30 p.m 13 Dec 2018 (Ghazali Block)		9:00 a.m 27 Dec 2018 (Ghazali Block)				
d.	BS Mathematics	Morning & Afternoon			3:30 p.m 27 Dec 2018 (Ghazali Block)				
f.	MS EE, MS SE	Afternoon	GAT Gen 03:30 p.m 10 Dec 2018 (Ghazali Block)	21 Dec 2018	09:00 a.m 27 Dec 2018 (Ghazali Block)	07 Jan 2019			
Fee Deposit: 10 to 18 Jan 2019									
4.	FACULTY OF LANGUAGES								
a.	MA English	Morning	10:00 a.m 14 Dec 2018 (Iqbal Block)	21 Dec 2018	9:00 a.m 26 Dec 2018 (Iqbal Block)	07 Jan 2019			
		Afternoon			3:30 p.m 26 Dec 2018 (Iqbal Block)				
b.	BS English	Morning			10:00 a.m 14 Dec 2018 (Concerned Dept) Library		14 Dec 2018 (Departmental Display)	9:00 a.m 26 Dec 2018 (Iqbal Block)	07 Jan 2019
		Afternoon						3:30 p.m 26 Dec 2018 (Iqbal Block)	
c.	BS Area Studies (China)	Morning	10:00 a.m 14 Dec 2018 (Concerned Dept) Ghalib Block	14 Dec 2018 (Departmental Display)		9:00 a.m 26 Dec 2018		07 Jan 2019	
d.	BS Arabic	Morning				10:00 a.m 14 Dec 2018 (Concerned Dept) Roomi Block			
e.	MA Arabic								
f.	BS Translation & Interpretation								
g.	MA German BS German	Morning	10:00 a.m 14 Dec 2018 (Concerned Dept) Jinnah Block	01:00 p.m 14 Dec 2018					
h.	MA French								
i.	BS Korean								
j.	MA Chinese	Morning & Afternoon			10:00 a.m 14 Dec 2018 (Concerned Dept) New Jinnah Block	14 Dec 2018 (Departmental Display)	01:00 p.m 14 Dec 2018	07 Jan 2019	
k.	BS Turkish	Morning							
l.	BS Persian								
m.	MA Persian								
n.	MA Urdu	Morning & Afternoon	10:00 a.m 14 Dec 2018 (Concerned Dept) Jinnah Block	14 Dec 2018 (Departmental Display)	01:00 p.m 14 Dec 2018	07 Jan 2019			
o.	BS Urdu	Morning							
p.	MA Hindi								
q.	BS in Balochi, Punjabi & Pashto								
r.	PhD Arabic, English, Persian, Urdu MPhil Arabic, English, French, Persian, Urdu	Afternoon	GAT Gen / Subj 03:30 p.m 10 Dec 2018 (Iqbal Block)	21 Dec 2018	09:00 a.m 27 Dec 2018 (Iqbal Block)	07 Jan 2019			
Fee Deposit: 10 to 18 Jan 2019									

***All Lists will be displayed at 6:00 p.m on NUML's web on the scheduled dates.**

Ser	Course / Language	Session	Date, Time & Venue of Interviews	*Date of Display of Selected Candidates	Fee Deposit
a.	Advanced Diploma English (Language)	Morning	9:00 a.m 16 Jan 2019 (Iqbal Block)	22 Jan 2019	24 to 31 Jan 2019
b.	Diploma English	Morning	9:00 a.m 16 Jan 2019 (Iqbal Block)		
		Afternoon	3:30 p.m 16 Jan 2019 (Iqbal Block)		
c.	Certificate English	Morning & Afternoon	9:00 a.m 17 Jan 2018 (Iqbal Block)		
d.	Foundation English	Morning & Afternoon	3:30 p.m 17 Jan 2018 (Iqbal Block)		
e.	IELTS	Afternoon			
f.	English Speaking Proficiency	Afternoon			
g.	Arabic Certificate, Diploma & Interpretation	Morning	09:00 a.m 16 Jan 2019 (Concerned Department) Nazir Library		
	Arabic Certificate I, Certificate II & Diploma	Afternoon			
	Arabic Spoken & Grammar Course (for foreigners only)				
h.	Bangla Certificate, Diploma, Short Course	Morning	09:00 a.m 16 Jan 2019 (Concerned Department) New Jinnah Block		
j.	Chinese Certificate, Diploma & Interpretation	Morning & Afternoon	09:00 a.m 16 Jan 2019 (Concerned Department) Roomi Block		
k.	French Certificate, Diploma & Advanced Diploma, Interpretation, Level 1 to 8	Morning	09:00 a.m 16 Jan 2019 (Concerned Department) Ghalib Block		
	French Certificate, Level 1 to 8	Afternoon			
l.	German Certificate, Diploma	Morning	09:00 a.m 16 Jan 2019 (Concerned Department) Jinnah Block		
	German Certificate I & Certificate II, Preparatory Courses	Afternoon			
m.	Hindi Certificate, Diploma & Interpretation	Morning	09:00 a.m 16 Jan 2019 (Concerned Department) Jinnah Block		
n.	Indonesian (Bahasa) Certificate & Diploma	Morning	09:00 a.m 16 Jan 2019 (Concerned Department) Jinnah Block		
o.	Italian Certificate, Diploma	Morning	09:00 a.m 16 Jan 2019 (Concerned Department) Ghalib Block		
p.	Japanese Certificate, Diploma	Morning			
	Japanese Certificate	Afternoon			
q.	Korean Certificate, Diploma	Morning			
r.	Persian & A / Persian Certificate, Diploma & Interpretation	Morning	09:00 a.m 16 Jan 2019 (Concerned Department) Roomi Block		
	Persian Certificate	Afternoon			
s.	<u>Pakistani Languages</u> Adv Diploma, Diploma & Certificate Balochi, Sindhi, Punjabi & Pashto	Morning	09:00 a.m 16 Jan 2019 (Concerned Department) New Jinnah Block		
t.	Russian Certificate, Diploma, Interpretation & Uzbek Certificate	Morning	09:00 a.m 16 Jan 2019 (Concerned Department) Ghalib Block		
	Short Russian Course (08 weeks)	Afternoon			
u.	Spanish Certificate, Diploma	Morning	09:00 a.m 16 Jan 2019 (Concerned Department) Ghalib Block		
v.	Certificate in Specialized Translation & Interpretation	Afternoon	09:00 a.m 16 Jan 2019 (Translation Department) Nazir Library		
w.	Turkish Certificate, Diploma & Interpretation	Morning	09:00 a.m 16 Jan 2019 (Concerned Department) Roomi Block		
x.	Urdu Adv Diploma, Diploma & Certificate	Morning	09:00 a.m 16 Jan 2019 (Concerned Department) Jinnah Block	22 Jan 2019	24 to 31 Jan 2019

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5. **Start of Classes**

a.	MORNING (8:00 a.m to 1:30 p.m)	04-02-2019 (Monday)
b.	AFTERNOON MCS, BSCS & BSSE Programs (1:30 p.m to 7:00 p.m) Other Programs: (3:30 p.m to 7:00 p.m)	

6. **Instructions:-**

➤ **Last date for Submission of Application Forms is 02 December 2018. Initial Stage.**

- Online Admission:** please visit NUML admission website: onlineadmission.numl.edu.pk and apply online. Scanned copies of photograph and processing fee (Rs. 1000) are required at the time of online form filling. While scanned copies of other educational documents (roll number slip if result awaiting student), CNIC/Form-B, domicile and **ETC result card** are to be provided after selection in a program before payment of the program / course fee.
- Offline Admission:** Hard copy of filled admission form (available on NUML Website) with attested copies of educational documents and processing fee slip (Rs. 1500 in original) should reach respective campus/branch till November 23, 2018.
- NUML Facilitation Centre:** For assistance in terms of form filling NUML facilitation centre will remain available till 1200 hrs on December 2, 2018 at Gazali Block lab, NUML main campus, Islamabad. Rs.1500/ will be charged as processing fee.
- NUML GAT Fee:** Applicant for MS/MPhil/PhD programs availing NUML devised GAT will also have to deposit Rs.1200 as GAT fee.
- Incomplete applications/ received after due date will not be accepted / entertained.

NB: Application submitted after due date OR incomplete will not be accepted / entertained.

- ETC:** The applicants for undergraduate programs, who have already qualified / cleared relevant category of ETC (Educational Testing Council, HEC) will be exempted from NUML entrance test. However, they will have to appear in interview as per schedule.
- Admit Card:** After receiving admission forms / documents, Admit Card (processing sys ID) will be sent on **NUML Login ID**.
- Interview.** Students must bring along **Original Certificates / Degrees etc at the time of interview.**

NB: Without original documents, interview will not be conducted.

- **Fee:** Final admission is subject to the payment of prescribed fee by the selected candidates in advance for the whole semester immediately after selection as per given schedule. Deposited fee can be withdrawn as mention below (in writing request only). However, the students on provisional admission (for result awaited only) failing to obtain the required percentage as per eligibility criteria advertised will be refunded 100% of fee if they claim for refund (only in writing) within 7 days of declaration / announcement of result the result by the concerned Board / University.

Ser	%age of Tuition Fee	Timeline for Semester / Trimester System
a.	Full (100%) Fee Refund	Upto 7 th day of commencement of semester
b.	Half (50%) Fee Refund	From 8 th - 15 th day of commencement of semester
c.	No Fee (0%) Refund	From 16 th day of commencement of semester.

- Transport facility** on specific routes in Rawalpindi, Islamabad and Wah / Taxila is available on payment.
- Result Lists of Entrance Test / Interviews / Final Selection:** It is the responsibility of candidates to check the result lists (Entrance Test / Interview / Final Selection) for admission on NUML website which will be displayed at 6:00 p.m on the scheduled dates.
- Admissions in Higher Studies / Masters Programs** will be confirmed after provision of **Migration Certificate / NOC (in original)** within a period of **20 days** after commencement of session / semester.

7. **Important Notes:**

- Change of Shift** from Afternoon / Evening to Morning is not allowed in any stage.
- Mandatory Attendance.** To appear in the end-term / final examination 75% attendance is mandatory for all programs.
- Roll No. Slip / Hope Certificate:** Students who have appeared in Board / University examinations must attach (scanned copy) with the online application form a letter of recommendation (in terms of Hope Certificate) from the Head of the Institution last attended regarding required passing marks and provide a copy of Roll No. slip of the Examination in which they have appeared.
- Provisional Admissions (Result Awaiting Admission):** The students admitted on provisional basis are required to provide result card within 7 days of commencement of the classes. If the candidate fails to provide the last cumulative result card within 7 days of start of semester OR fails to get the required percentage OR his / her degree / certificate proves to be fake / unrecognized, Provisional Admission will automatically be cancelled at any stage. **No provisional admissions will be entertained at Main Campus (Islamabad) in MA English, BS English, BSCS, BSSE, BBA, BS Mass Communication, BS IR, BS Psychology & MS/MPhil/PhD programs).**
- 3rd Division** in terminal degree (last degree / DMC) is not acceptable in any degree level program.
- Cancellation of Admission:** Admission will be cancelled without any refund (Except security fee) at any stage if a candidate/student is found ineligible as per advertisement OR any degree / certificate proves to be fake / unrecognized.
- Incentive for Position Holders. Merit Scholarship** will be awarded to position holders of Board / University subject to the conditions (available on NUML website). Needs based scholarship is available for deserving candidates.

- h. **Quota System:** 5% seats in each program have been reserved for war wounded personnel of Armed Forces / other Civil Forces and 10% seats for FATA / Balochistan students:-
i. All NUML/HEC rules apply. ii. Minimum eligibility criteria.
iii. Schedule of test/interview of NUML. iv. No Fee Concession.
- j. University is not bound to start a program in a particular discipline if it finds any constraint.
- k. **Hostel Admission.** Limited hostel facilities are available at Main Campus, Islamabad for Male & Female students coming from far-flung areas, selected for admission in minimum one year program. Such students shall collect hostel application form from the office of Director Students Affairs (Room # 10, New Jinnah Block), after submission of semester / course fee.

(Dr. Muhammad Uzair)
Director Academics
Tel No. 9265100-10
(Ext # 2401, 2402, 2403, 2404, 2406, 2407, 2408, 2409)